

Exhibit 6173-E(1): Education For Homeless Children

Status: DRAFT

Original Adopted Date: Pending

**DISTRICT EXPLANATION OF DECISION
RELATED TO ELIGIBILITY, SCHOOL SELECTION, OR ENROLLMENT**

Instructions: The following form provides notice and explanation to a student's parent/guardian or an unaccompanied youth regarding the district's decision related to student eligibility, school selection, or enrollment.

Date: _____ Name of person completing form: _____
Title: _____ Phone number: _____

In accordance with the federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435), this notification is being provided to either:

Name of parent(s)/guardian(s): _____

Name of unaccompanied student: _____

School requested: _____

District's placement decision (name of school): _____

Action(s) proposed/refused by the district related to eligibility, school selection, or enrollment:

The district's determination regarding eligibility, school selection, or enrollment was based upon the following evidence and for the following reasons:

Other options that the district considered, if any, included the following options which were rejected for the following reasons:

Factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources, if any:

You have the right to appeal this decision to the district Superintendent. To do so, contact the district's homeless liaison listed below within the next _____ (insert number of days) days to request a Dispute Form. You may provide written or verbal documentation to support your position, and may also seek the assistance of social services, advocates, and/or service providers in the dispute process. The Superintendent or designee will review all the evidence and will notify you of their decision within _____ (insert number of days) days.

If you are not satisfied with the Superintendent's decision, you may appeal to the _____ (insert county name) County Office of Education. If you are not satisfied with the county office's decision, you may then appeal to

the California Department of Education. The district's homeless liaison can assist you with this appeal.

CONTACT INFORMATION:

District Liaison: The district liaison is one of the primary contacts between families experiencing homelessness and school or district staff. The district liaison for homeless students is responsible for coordinating services to ensure that students experiencing homelessness enroll in school and have the opportunity to succeed academically, and mediates enrollment disputes as needed.

Name of district's homeless liaison: _____
Address: _____
Email Address: _____
Phone number: _____

County Liaison: If you appeal the district's decision to the county office of education, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office. The county liaison will review the materials and determine the eligibility, school selection, or enrollment decision within five working days of receiving the materials. The county liaison will notify you of the decision.

Name of County Office of Education homeless liaison: _____
Address: _____
Email Address: _____
Phone number: _____

State Coordinator: If you appeal the county office's decision to the California Department of Education, the county homeless liaison shall forward all written documentation and related paperwork to the State Homeless Coordinator. The state coordinator will review the district, county office, and parent/guardian information and will notify you of the decision within ten working days of receiving the materials.

Name of state homeless coordinator: _____
Address: _____
Email Address: _____
Phone number: _____

RIGHTS:

Pending the final resolution of this dispute, including the period of all appeals, the student has the right to immediately enroll in the school requested and to participate fully in school activities at that school.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 48850	Academic achievement of students in foster care and homeless children
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48851	Identification of homeless children and youths and unaccompanied youths; housing questionnaire
Ed. Code 48851.3	Homeless education program policies; liaison responsibilities
Ed. Code 48851.5	Local educational agency liaison for homeless children and youths
Ed. Code 48852.3	Monitoring for compliance with chapter
Ed. Code 48852.5	Notice of educational rights of homeless students
Ed. Code 48852.6	Information regarding homelessness
Ed. Code 48852.7	Education of homeless students; immediate enrollment

State

Ed. Code 48859
Ed. Code 48915.5
Ed. Code 48918.1
Ed. Code 48985
Ed. Code 51225.1-51225.3
Ed. Code 52052
Ed. Code 52060-52077

Description

[Definitions](#)
[Recommended expulsion; foster youth with disabilities](#)
[Notice of recommended expulsion](#)
[Notices to parents/guardians in language other than English](#)
[Graduation requirements](#)
[Accountability; numerically significant student subgroups](#)
[Local control and accountability plan](#)

Federal

20 USC 1087vv
20 USC 1232g
20 USC 1400-1482
20 USC 6311
42 USC 11301-11435
42 USC 12705

Description

Free Application for Federal Student Aid; definitions
[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Individuals with Disabilities Education Act](#)
[State plan](#)
McKinney-Vento Homeless Assistance Act
[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

Management Resources

California Child Welfare Council Publication
California Department of Education Publication
California Department of Education Publication
National Center for Homeless Education Publication
U.S. Department of Education Guidance
Website
Website
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[Partial Credit Model Policy and Practice Recommendations](#)
[Federal Program Monitoring Instrument](#)
[Homeless Education Dispute Resolution Process, March 2020](#)
[Homeless Liaison Toolkit, 2020](#)
[Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018](#)
[CSBA District and County Office of Education Legal Services](#)
[California State University](#)
[University of California](#)
[California Department of Education, Homeless Children and Youth Education](#)
[National Center for Homeless Education at SERVE](#)
[National Homelessness Law Center](#)
[U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities](#)
[California Community Colleges](#)
[California Interscholastic Federation](#)
[California Child Welfare Council](#)

Cross References

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[Nondiscrimination In District Programs And Activities](#)
[Local Control And Accountability Plan](#)
[Accountability](#)
[District And School Websites](#)

Cross References**Description**

1113	District And School Websites
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4112.9	Employee Notifications
4112.9	Employee Notifications
4131	Staff Development
4131	Staff Development
4212.9	Employee Notifications
4212.9	Employee Notifications
4231	Staff Development
4231	Staff Development
4312.9	Employee Notifications
4312.9	Employee Notifications
4331	Staff Development
4331	Staff Development
5111	Admission
5111	Admission
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
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5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming
5141.22	Infectious Diseases
5141.22	Infectious Diseases

Cross References

5141.31

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